

## **CHANDIGARH ADMINISTRATION**

CHANDIGARH TRANSPORT UNDERTAKING  
701, INDUSTRIAL AREA, PHASE-I,  
CHANDIGARH

### **RECRUITMENT FOR THE POSTS OF HEAVY BUS DRIVERS (GROUP-C)**

Online applications are invited from the Indian male nationals for the posts of Bus Driver on a regular basis in Chandigarh Transport Undertaking (CTU) U.T. Chandigarh: -

Advertisement No.02/2023

Item(s)	Timeline
Opening date for submission of online application	16/03/2023 11:59 PM
Closing date for submission of online application	10/04/2023 11:59 PM
Last date for submission of fees	15/04/2023 11:59 PM

CTU Website: [www.chdctu.gov.in](http://www.chdctu.gov.in)

### **IMPORTANT**

**1. Candidates to ensure their eligibility for the examination:**

The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to the examination. Their admission to the examination shall be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admit Card to the candidate does not imply that his candidature has been finally cleared by CTU. The CTU takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for the Main Written Examination Test.

**Note:** The decision of the CTU with regards to the eligibility or otherwise of a candidate, for admission to the Examination, shall be final.

**2. Last date for receipt of applications:**

The online application can be submitted up to 10/04/2023. The eligible candidates shall be issued an e-Admit Card well before the commencement of the Examination. The e-Admit Card will be made available on the website [www.chdctu.gov.in](http://www.chdctu.gov.in) for downloading by the candidates using their Registration No. and Password. No Admit Card will be sent by Post.

**3. Category wise bi-furcation of the vacancies:**

Category wise bifurcation of the 46 vacant posts (Table-A):

Male Candidates only		Ex-Servicemen/ DSM (13%)	Total
General	19	03	22
Scheduled Castes	07	01	08
Other Backward Classes	11	01	12
EWS		04	04
Total			46

**Note:** The number of posts may increase to 155. In case the posts are increased by 109, then the bifurcation of the total No. of posts will be as under:

**Category wise bifurcation of the deemed abolished vacant posts (Table-B):**

<b>Male Candidates only</b>		<b>Ex-Servicemen/ DSM (13%)</b>	<b>Total</b>
General	61	09	70
Scheduled Castes	26	03	29
Other Backward Classes	36	05	41
EWS		15	15
<b>Total</b>			<b>155</b>

**Note:**

- i) The vacancies to be fallen vacant during the intervening period of recruitment process shall also be included in the advertised vacancies and shall be filled up through this recruitment process itself.
- ii) The number of vacancies may increase depending upon revival of posts as mentioned in Table-B.
- iii) In case no eligible ex-serviceman is available for recruitment against an ESM vacancy, such a vacancy shall be filled in by recruitment of one Lineal Descendent of an ex-serviceman in respective category. The Lineal Descendent certificate should be issued by Zila Sainik Welfare Office and Lineal Descendent Certificate issued by any other authority shall not be considered & it shall be rejected immediately. Lineal Descendent means sons/daughters married/ unmarried/ legally divorced of the re-employed/unemployed ex-servicemen.

4. **Pay Scales:** The Pay Scales shall be as and when finalized by Chandigarh Administration as per the rules.

5. **Centre of Examination:**

The Written Examination shall be held at Chandigarh depending on the number of applications received. However, in case applications exceed the examination centre's capacity, then it can also be held in Panchkula.

6. **Selection Criteria: -**

(a) All eligible candidates shall be called for a written test (objective type multiple choices). The written test consists of three sections:-

- i) Knowledge of Motor Vehicle Act and Traffic rules = 50 Marks
- ii) Knowledge of Bus/Vehicle Repair Maintenance = 40 Marks
- iii) Basic Knowledge of First-Aid = 10 Marks

**Total = 100 Marks**

(b). There shall be no negative marking. However, the qualifying marks shall be 25% for SC candidates and for other categories 30% marks.

The question paper for each test shall be in Hindi, English & Punjabi languages.

Note : In case two or more candidates secure equal marks in written test/ merit, the candidates elder in age shall be considered for Driving Skill Test.

(c) The candidate who qualifies the above said test will be called for the Driving Skill Test in the order of merit in respective category @ ratio of 1:10, till the vacancies are filled or list of eligible pass candidates exhausted whichever is earlier. Driving Skill Test shall be conducted at one of the Govt.

approved/Govt. Run Centers. Candidate has to appear for such a test at his own expense.

- (i) Dug/Ramp test (Reverse driving test) one chance.
- (ii) "8" Shape driving test (for only those who qualify the dug/ramp test) one chance.
- (iii) Road Test (for only those who (a) & (b) tests above.) one chance.

**The passing of Driving Skill Test is must for appointment and any candidate failing in driving skill test shall not be given appointment. Only one chance to pass the Driving Skill Test shall be given.**

**THERE SHALL BE NO PERSONAL INTERVIEW.** Waiting list shall also be maintained in each category/Sub-Category.

**Note:** Candidates are not permitted to bring and use a calculator in the Examination Hall for Written Examination.

**7. Eligibility Criteria:** Must be Indian Nationals Only.

**8. Age Limit:**

The candidate should not be less than 25 years of age to maximum 37 years, on or before 01.01.2023.

Sr. No.	Categories where relaxation is admissible	No. of years of relaxation
1.	Scheduled Castes	5 years
2.	Other Backward Classes	3 years
3.	Ex- Servicemen/DSM	As per rules*

\*Candidates belonging to Ex-Servicemen/DSM category shall be allowed to deduct the period of his service in the Armed Force of the Union from his actual date and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service rules, by more than 3 years, he shall be deemed to satisfy the condition regarding age limit.

**9. Evidence of Age:** The Matriculation certificate or equivalent academic certificate thereto is the only acceptable document for evidence of age.

**10. Educational Qualification:**

- 1) 10th pass from any recognized board/University.
- 2) Should hold a valid License to drive Heavy Transport Vehicle / Heavy Motor Vehicle.
- 3) Should hold a HTV/HMV driving license at least 05 years old.
- 4) Should not have been convicted for any offense indicating that he is not capable of performing efficiently to the duties for the post of driver.
- 5) In case of ex-servicemen candidates who possess Army matriculation certificates shall also be eligible.

**11. Application Fees:**

The category wise application fee payable through Net Banking/Debit Card/UPI up to 11.55 p.m. of the closing date i.e. 15/04/2023 is as under:

Sr. No.	Categories of Candidates	Fees (Rs.)
1.	General/OBC/ESM(General)/DSM(General)	Rs. 800/-
2.	Scheduled Castes/Ex-Service Man(Other categories)/ DSM(General)/EWS	Rs. 500/-

**Note:-**

1. Applications without the prescribed fee shall be summarily rejected.

2. Fees once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

**12. How to Apply:**

Candidates are required to apply online using the website of the CTU i.e., [www.chdctu.gov.in](http://www.chdctu.gov.in) Detailed instructions for filling up online applications are available on the above-mentioned website. The applicants are advised to submit only a single application. However, if due to any unavoidable situation, if he submits another/multiple applications, then the application against which application fee is paid shall be considered.

In case application fee is paid against more than one application by same candidate then the application with highest application number will be considered.

**13. Serving Government Employees:**

Serving Government Employees have to produce no objection certificate from their Head of Department at the time of verification/scrutiny of the documents.

**14. Date of Written test:**

The date of the written examination shall be made available on CTU websites i.e. [www.chdctu.gov.in](http://www.chdctu.gov.in) Candidates are directed to ensure to check the website from time to time and CTU shall not be responsible for the same.

**15. Correspondence with the CTU:**

The CTU shall not entertain any correspondence with the candidates about their candidature except in the following cases: -

- a. If a candidate is not able to download his e-Admit Card or does not receive any other communication regarding his candidature for the examination well before one working day of the commencement of the examination, he should at once contact the CTU. Information in this regard can be obtained over Helpdesk Email ID [ctubusconductors@gmail.com](mailto:ctubusconductors@gmail.com). In case no communication is received in the CTU office from the candidate regarding non-receipt of his e-Admit Card well before the examination, he himself shall be solely responsible for non-receipt of his e-Admit Card. No candidate shall ordinarily be allowed to take the examination unless he holds an e-Admit Card for the examination. On downloading of e-Admit Card, the candidates should check it carefully for any discrepancies/errors, if any, should be brought to the notice of the CTU immediately.
- b. The decision of the CTU as to the eligibility or otherwise of a candidate for admission to the Examination shall be final.
- c. Candidates should note that the name in the Admit Card in some cases may be abbreviated due to technical reasons.
- d. Candidates must ensure that their Mobile No. & Email IDs given in their online application are valid and active.
- e. All communication to the CTU should invariably contain the following particulars: -
  1. Application Number
  2. Roll Number (if received)
  3. Name of candidate (in full and in block letters)
  4. Complete postal address as given in the application

Communication not containing the above particulars may not be attended to.

- f. Candidates should note down their Application Number for future reference.

**16. General Instructions:**

- 1) The use of any mobile phone (even in the switched off mode), pager or any

electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or Bluetooth device or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

- 2) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the examination as arrangement for safe-keeping cannot be assured. CTU shall not be responsible for any loss in this regard.
- 3) Candidates are also advised not to bring any valuable/costly items to the venue of the examination as safe-keeping of the same cannot be assured. CTU shall not be responsible for any loss in this regard.
- 4) Candidates should ensure that the signature appended by them at all the places viz. the uploaded application form, attendance list, etc. should be identical. If any variation is found in the signature appended by a candidate, his candidature shall be liable for cancellation by the CTU.
- 5) No candidate shall be admitted to the examination unless he holds a certificate of Admission/ Admit Card issued by the CTU.
- 6) Due care should be taken by the candidates while filling up the online application form. Incomplete or defective application form shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.
- 7) The claim of reservation of SC will be accepted from all India Basis as per letter issued by the Department of Personnel, vide Memo No. 27/4/94-IH(7)-2003/23827 dated 23.12.2003 (Copy Enclosed).
- 8) In case of OBC category it shall be as per revised notification of Director Social Welfare, issued vide notification SW/OBC/2015/2451 dated 26.03.2015 and further Chandigarh administration, Department of Personnel, letter no. 27/4/94-IH(7)-2015/16074 dated 03.08.2015, by adopting castes from Chandigarh, U.T., state list (Copies Enclosed). Those who possess an OBC certificate will have to produce the same at the time of scrutiny of the documents.
- 9) The change of any reserved category shall not be allowed at any stage after the completion of registration.
- 10) In case of EWS certificate should be issued by Tehsildar, U.T., Chandigarh, and should be issued after 01.04.2022 till the closing date of registration i.e. 10.04.2023.
- 11) The documents pertaining to HTV/HMV Driving License, 10th pass, Castes Certificate, EWS Certificate and ESM Discharge Book/Certificate etc. shall be verified at the time of scrutiny of documents. In case any document found false/fake/incomplete, his candidature shall stand canceled and the action shall be taken against him as per law applicable.
- 12) All the certificates relating to educational qualification/eligibility conditions and socio-economic criteria etc. will be determined with regard to the cut-off date of registration i.e. 10.04.2023.
- 13) In case of any dispute the decision of the Director Transport, Union Territory, Chandigarh shall be the final and for any kind of legal complication, the jurisdiction shall be at Chandigarh.